

THE CORPORATION OF THE TOWNSHIP OF ALFRED AND PLANTAGENET

BY-LAW 2025-74

BEING a By-law to amend and update fees to be paid to the municipality by any person for services rendered by the municipality.

WHEREAS, pursuant to Sections 8, 9, 10, 11, and subsections 253(2), 352(1) and 391 (1) of the Municipal Act, 2001, the Council may pass a by-law to fix the sum to be paid to the Municipality by any person for services or other activities provided or done by the municipality or on its behalf, except when provided for in other statutes such as the Municipal Freedom of Information and Protection of Privacy Act;

AND WHEREAS the Council of the Corporation of the Township of Alfred and Plantagenet considers it appropriate to consolidate and update the user fees in order to recover the costs of the services or activities provided by the Township of Alfred and Plantagenet;

NOW THEREFORE the Municipal Council of the Township of Alfred and Plantagenet enacts as follows:

1. That the user fees be established as per Schedules "A" to "N" attached hereto and forming part of this by-law for services rendered being:

Administration

- 1.1. Fees for Administration services are listed in Schedule "A".

By-law Enforcement

- 1.2. Fees for By-law Enforcement services are listed in Schedule "B".

Construction

- 1.3. Fees for Construction services are listed in Schedule "C".

Finance

- 1.4. Fees for Finance services are listed in Schedule "D".

Fire

- 1.5. Fees for Fire services are listed in Schedule "E".

Marina

- 1.6. Fees for Marina services are listed in Schedule "F".

Parks and Recreation:

- 1.7. Fees for rental of recreation installations are listed in Schedule "G".
- 1.8. Fees for recreation programs and activities are listed in Schedule "H".

1.9. Fees for bar services are listed in Schedule "I".

Planning and Zoning

1.10. Fees for Planning and Zoning services are listed in Schedule "J".

Public Work

1.11. Fees for Public Work services are listed in Schedule "K".

Waste Management

1.12. Fees for Waste Management services are listed in Schedule "L".

Water and Sewer

1.13. Fees for Water and Sewer services are listed in Schedule "M".

Water and Sewer

1.14. Fees for Water Meters are listed in Schedule "N".

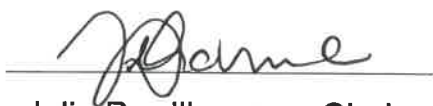
Indexing

2. Council may adjust fees for services in this by-law one or two times annually in accordance with the "Consumer Price Index" as published by Statistics Canada. Such adjustment to a fee for services shall not require an amendment to this By-Law.
3. That By-law 2025-14 be hereby repealed.
4. That this by-law shall come in force and effect on January 01, 2026, unless otherwise specified in the applicable schedule.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 2nd DAY OF DECEMBER 2026.

A blue ink handwritten signature, appearing to be 'Yves Laviolette', written over a horizontal line.

Yves Laviolette, Mayor

A black ink handwritten signature, appearing to be 'Julie Prud'homme', written over a horizontal line.

Julie Prud'homme, Clerk

SCHEDULE "A" - TO BY-LAW 2025-74

ADMINISTRATION SERVICES FEES

Services	2025 Fees	2026 Fees
Administrative fee (based on cost incurred)	15%	15%
Burial Permits	\$35	\$35
Cheque without sufficient funds (NSF)	\$40	\$40
Council Agenda Package (hard copy)	\$10	\$10
Encroachments (+ legal costs incurred)	\$100	\$100
Faxes (per page)	\$3	\$3
Label pins	\$4	\$4
Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Fees	As per Act	As per Act
Processing of affidavits, official declarations, life certifications, and for acting as witness for individuals (some exceptions apply)	\$20	\$20
Photocopies (per copy)	\$0.50	\$0.50
Registered Letter	Per Post Office	\$15
Road maps (each)	\$5	\$5

HST is included in fees when applicable

SCHEDULE "B" - TO BY-LAW 2025-74

BY-LAW ENFORCEMENT FEES

Services	Fees
Administrative Monetary Penalty (AMP)	per By-Law 2023-56 as amended
Clean Yard	per By-Law 2019-78 as amended
Animal Control (dog tags, kennel license, pound fees)	per By-Law 2007-84 as amended
Fireworks	per By-Law 2022-30 as amended
Garage sales	per By-Law 2022-31 as amended
Parking	per By-Law 2023-56 as amended
Parks	per By-Law 2010-63 as amended
Property Standards	per By-Law 2001-47 as amended
No Truck Route	per By-Law 2011-73 as amended
Refreshment Vehicles	per By-Law 2014-24 as amended
Special Events Permit	per By-Law 2022-27 as amended
Temporary Structures	per By-Law 2014-42 as amended
Work order	per By-Law 47-2001 as amended

SCHEDULE "C" - TO BY-LAW 2025-74

CONSTRUCTION FEES

Services	Fees
Building Permit	per By-Law 2023-60 as amended
Development Charges	per By-Law 2023-46 as amended
Swimming Pools Enclosure	per By-Law 2018-60 as amended

SCHEDULE "D" - TO BY-LAW 2025-74
FINANCE SERVICES FEES

Services	2025 Fees	2026 Fees
Certificate of Treasurer (Tax certificate) *	\$85	\$85
Cheque without sufficient funds (NSF)	\$40	\$40
Mortgage Account Opening Fees	\$25	\$25
Overpayment refund processing fee (Utilities & Taxes)	\$10	\$10
Reprint Tax bill & Utility invoice (per copy)	\$5	\$5
<i>Tax Registration for non payment of taxes:</i>		
A) Title Search (based on cost incurred)	15%	15%
B) Tax Certificat registration (based on cost incurred)	15%	15%
C) Extension Agreement	\$250	\$250
D) Publicaton in local newspaper (based on cost incurred)	15%	15%
Tax Reminder Notice (outstanding accounts)	\$2	\$2
Transfer between accounts (Utility & Taxes)	\$10	\$10

***Written statement of arrears of taxes on each separate parcel of land as it appears in the Assessment Roll**

SCHEDULE "E" - TO BY-LAW 2025-74

FIRE DEPARTMENT FEES

Services	Fees
Emergency Services	per By-Law 2021-40 as amended
Fire prevention and fire safety	per By-Law 2010-86 as amended
Preventable Fires and Alarm Services	per By-Law 2021-40 as amended
Service Fees for alarm maintenance services (per By-law 2021-15 as amended)	\$50

HST is included in the fees when applicable

SCHEDULE "F" - TO BY-LAW 2025-74

MARINAS FEES - FOR BOAT LAUNCHES

Product	2025 Fees	2026 Fees
Yearly use of boat trailer parking lots resident	\$25	\$25
Yearly use of boat trailer parking lots non-resident	\$150	\$150
Daily usage fee for boat trailer parking lots resident	\$10	\$12
Daily usage fee for boat trailer parking lots non-resident	\$25	\$25
Daily usage fee for boat trailer parking lots - tournament	\$10	\$12
Pump out, with more than \$200 of gas	\$30	\$30
Pump out, with less than \$200 of gas	\$40	\$40

HST is included in the fees when applicable.

SCHEDULE "G" - TO BY-LAW 2025-74
RENTAL FEES FOR RECREATIONAL INSTALLATIONS AND EQUIPMENT

Hall/Centre (per day)	2025 Fee	2026 Fee
Alfred Recreation Centre (Small Hall)	\$150	\$155
Alfred Recreation Centre (Large Hall)	\$400	\$425
Curran Municipal Hall (Forum)	\$245	\$250
Lefaiivre Community Centre (MRG Joseph Charbonneau)	\$165	\$170
Plantagenet Community Centre (Serge R. Lalonde)	\$270	\$275
Town Hall Conference Room	\$115	\$120
Treadwell Community Centre	\$140	\$145
Wendover Community Centre (Lucien Delorme)	\$270	\$275
Installations		
Per Hour - Program fees at any facilities (Zumba, dance, arts course, etc.)	\$31.50	\$32
Weekend reservation - Friday, Saturday and Sunday until 11 a.m. (ex : Wedding)	\$600	\$625
Per Year - Non-profit organization (Private Hall)	\$640	\$640
Per Year - Non-profit organization (Shared Hall)	\$250	\$250
Per Year - Non-profit organization (Storage)	\$150	\$150
Sport Facilities (includes electricity and use of washrooms)		
Hourly per Courts (tennis, pickle-ball, basketball, beach volley-ball)	\$10	\$12
Hourly Baseball parks and Deck Hockey	\$31.50	\$32
Family reunion - Parks	\$140	\$140
Daily Skating rinks & Multisport surfaces	\$140	\$140
Tournament - Baseball parks	\$160	\$160
Outdoor special events - for tables, garbage bin, signage (for 200+ person)	\$100	\$100
Funerals (per day)		
Any Hall	\$180	\$180

Note :

Hall/Centre rentals of more than 10 times, on the same invoice, will be entitled to a 10% discount.

Municipal halls are free once a month for recognized non-profit organizations to hold meetings or fundraising events.

Recognized non-profit organizations and funerals are exempt from deposit charges.

A \$150 Deposit is required to cover for any damages and cleaning required for the reinstatement of the hall in the same state as before the rental.

A \$150 Deposit is required for bar services, available in Wendover and Plantagenet, and \$200 for satellite location.

A \$75 Set-up fee is required for hall/centre rentals of more than 200 people.

A \$50 Charge is required for use of audiovisual equipment (screen and projector), available in Wendover, Plantagenet, and Town Hall Conference Room.

Parks and courts are free of charge for local youth leagues organised by non-profit organisations.

More information about reservations et deposit fees is available in our Municipal Policy LOI-034.

HST is included in the fees.

SCHEDULE "H" - TO BY-LAW 2025-74
RECREATION PROGRAMS AND ACTIVITIES FEES

Pool		2025 Fees	2026 Fees
Residents			
Daily swim for residents		\$5	\$6
Season individual passes for residents		\$42	\$45
Season family passes for residents		\$90	\$92
Group / Day Care passes for residents		\$150	\$160
Aqua-Zumba season pass for residents - 1 session per week		\$55	-
Aqua-Zumba season pass for residents - 2 session per week		-	-
Aqua-Zumba season pass for residents - 3 session per week		-	-
Non-Residents			
Daily swim for non-residents		\$9	\$10
Season individual passes for non-residents		\$63	\$65
Season family passes for non-residents		\$160	\$162
Group / Day Care passes for non-residents		\$300	\$300
Aqua-Zumba season pass for non-residents - 1 session per week		\$85	-
Aqua-Zumba season pass for non-residents - 2 session per week		-	-
Aqua-Zumba season pass for non-residents - 3 session per week		-	-
Swimming courses			
Residents			
Regular lessons for 1 child (residents)		\$90	\$95
Regular lessons for 2 children from the same family (residents)		\$140	\$145
Regular lessons for 3 children from the same family (residents)		\$175	\$180
Regular lessons for 4 children from the same family (residents)		\$220	\$225
Semi-private lessons per child (residents)		\$110	\$115
Private lessons per child (residents)		\$120	\$125
Non-Residents			
Regular lessons for 1 child (non-residents)		\$115	\$120
Regular lessons for 2 children from the same family (non-residents)		\$165	\$170
Regular lessons for 3 children from the same family (non-residents)		\$205	\$210
Regular lessons for 4 children from the same family (non-residents)		\$250	\$255
Semi-private lessons per child (non-residents)		\$140	\$145
Private lessons per child (non-residents)		\$165	\$170
Other			
Bronze medallion		\$150	\$155
Bronze cross		\$160	\$165
Bronze medallion and Bronze cross		\$285	\$290

Swimming courses: HST is applicable to anyone aged 15 years or older.

SCHEDULE "I" - TO BY-LAW 2025-74

BAR SERVICES FEES

Products	2025 Fees	2026 Fees
Non-alcoholic beer	\$4	\$4
Domestic Beer	\$6	\$6
Imported Beer (Corona, etc.)	\$7	\$7
Cooler (Smirnoff ice, Palm Bay, etc.)	\$7	\$7
Local microbrewery	NA	\$8
Liquor (Crown Royal, Cognac, etc.)	\$7	\$7
Spirit (Vodka, Rhum, etc.)	\$6	\$6
Double	N/A	\$9
Shot	\$5	\$5
Virgin Caesar	\$4	\$4
Caesar	\$7	\$7
Wine Glass	\$6	\$6
Wine Bottle	\$25	\$25
Sangria Cocktail	\$7	\$7
Red Bull	\$4.50	\$4.50
Coffee	\$2	\$2
Perrier	\$2	\$2
Soft Drinks (Pepsi, Coke, etc.)	\$2	\$2
Water Bottle	\$2	\$2
Chips	\$2	\$2
Chocolate	\$2	\$2
Gum	\$2	\$2
Pepperoni and cheese	\$2	\$2

HST is included in the fees when applicable.

SCHEDULE "J" - TO BY-LAW 2025-74

PLANNING AND ZONING FEES

		2025	2026
		Per Zoning By-Law 2024-67	Per Zoning By-Law 2025-72
Services	Fees		Fees
Official Plan amendment	\$3,585		\$3,660
Zoning By-law amendment	\$2,635		\$2,700
Removal of the holding provision	\$1,200		\$1,225
Consent (land severance)	\$660		\$675
Part lot control removal/Deeming By-law	\$360		\$370
Part lot control removal	\$360		\$370
Minor variance	\$780		\$800
Plan of subdivision	\$5,975		\$6,100
Subdivision agreement	N/A		N/A
Works supervision	\$395 / unit		\$405 / unit
Legal fees	\$2,990		\$3,050
Administration fees	15%		15%
Condominium plan	\$2,990		\$3,050
Exemption application	\$420		\$430
Site plan agreement	\$480		\$500
Deposit	\$5,860		\$6,000
Legal fees	Deducted from deposit		Deducted from deposit
Administration fees	15%		15%
Engineering fees	Deducted from deposit		Deducted from deposit
Committee of adjustment – per meeting (each member)	\$75		\$75
Park land fees	\$1,200		\$1,250
Written information request	\$95		\$100
Written opinion	\$95		\$100
Compliance report	\$120		\$125
Solar panels (resolution and zoning certificate)	\$95		\$100
Encroachment agreement	\$120		\$125
Road Allowance Closure/Transfer	-		\$370

HST is included in the fees.

SCHEDULE "K" - TO BY-LAW 2025-74

PUBLIC WORK FEES

Services	Fees
Entrance permit (By-Law 2016-12)	\$150
Ditch filling permit (By-Law 2010-92)	\$100
Road cut permit (By-law 2015-96)	\$200 + Deposit

HST is included in the fees when applicable

SCHEDULE "L" - TO BY-LAW 2025-74

WASTE MANGEMENT FEES

Landfill Site			
Type		Fees	
Tipping fees		per By-law 2009-55 as amended	

Waste Collection*			
Number of containers	Type of container	2025 Fees	2026 Fees
1	120 L	\$250	\$260
1 to 3	360 L	\$720	\$750
4 to 6	360 L	\$1,800	\$1,872
1	4 yards	\$3,000 / container	\$3,120 / container
1	6 yards	\$4,000 / container	\$4,160 / container
1	8 yards	\$5,000 / container	\$5,200 / container
* per By-law 2009-55 as amended (2024-43)			

SCHEDULE "M" - TO BY-LAW 2025-74
WATER AND SEWER FEES

Services	2025 Fees	2026 Fees
Cheque without sufficient funds (NSF)	\$40	\$40
Mailing fee (invoices and reminders)	\$2	\$2
Opening of a new account	-	\$15
Overpayment refund processing fee (Utilities & Taxes)	\$10	\$10
Reprint Utility invoice (per copy)	\$5	\$5
Transfer between accounts (Utilities & Taxes)	\$10	\$10
Water meter readings	\$55	\$55
Water shut-off	\$55	\$55
Water turn-on	\$55	\$55
Alfred/Lefavre Water and Sewer Service Rate User Charge	By-law 2025-11	By-law 2026-XX
Plantagenet Water and Sewer Service Rate User Charge	By-law 2025-12	By-law 2026-XX
Wendover Water and Sewer Service Rate User Charge	By-law 2025-13	By-law 2026-XX

SCHEDULE "N" - TO BY-LAW 2025-74

WATER METER

Meter Size	Unit Price	Instalation Fee	Admin Fee (15%)	Total
5/8" x 3/4"	\$448.90	\$100.00	\$82.34	\$631.24
3/4" x 3/4"	\$643.05	\$100.00	\$111.46	\$854.51
1"	\$783.30	\$100.00	\$132.50	\$1,015.80
1-1/2"	\$1,219.30	\$100.00	\$197.90	\$1,517.20
2"	\$1,445.20	\$100.00	\$231.78	\$1,776.98