CORPORATION OF THE TOWNSHIP OF ALFRED AND PLANTAGENET

JOB DESCRIPTION

TITLE: Volunteer Firefighter

SERVICE: Fire Department

DIRECTOR: Fire Department Director

SUMMARY OF FUNCTIONS

Under the supervision of the Director of the Fire Department, the Volunteer Firefighter contributes to the protection of life and property by participating in fire control and rescue operations, assists and intervenes in emergency and rescue situations, while ensuring proper maintenance of departmental equipment, vehicles and facilities of the Fire Department.

DUTIES AND RESPONSIBILITIES

1. PROGRAMME/SERVICE

- Respond to fire, rescue, first aid, and other emergency calls,
- Combat fires and perform the necessary watering operations or maneuvers to contain and prevent the spread of flames,
- Assist with and respond to emergency and rescue situations,
- Perform maintenance and upkeep of Fire Department equipment, vehicles and buildings to ensure operational readiness to respond to emergencies,
- Participate in the implementation of emergency management measures and procedures,
- Perform any other related duties as assigned by the Captain.

2. HUMAN RESOURCES

None.

3. FINANCIAL RESOURCES

None.

MATERIAL RESOURCES

- The material resources include uniforms, vehicles and equipment required for rescue operations, fire prevention activities and fire suppression efforts,
- The employee is responsible for the care, proper use and maintenance of the equipment assigned to them by the municipality.

SKILLS AND EFFORT

4. KNOWLEDGE/EXPERIENCE

- Hold a high school diploma or equivalent,
- Have a minimum of one (1) year of experience in the field,
- Knowledge and understanding of the municipality's emergency plan,
- Able to communicate in French and English (orally and in writing),
- Possess a valid Class DZ driver's license,
- Demonstrate the ability to work in critical and sometimes dangerous situations.

5. PHYSICAL AND MENTAL EXERTION

- The position requires sustained physical exertion of medium duration during emergency response and training exercises,
- Requires periods of intense mental concentration over short duration,
- Requires manual dexterity to operate specialized firefighting, rescue and emergency response equipment.

6. JUDGMENT

The work is occasionally performed under in emergency and high-pressure conditions, requiring strict adherence to established procedures, operation protocols and safety standards.

The incumbent is required to exercise sound judgment by:

- By respecting the established directives and operational procedures during the Fire Department's activities and operations,
- Ensuring the proper application of emergency response, safety and intervention measures during rescue, assistance and firefighting operations,
- Assessing situations quickly and making appropriate decisions to protect life, property, and the safety of fellow firefighters and the public.

7. INTERPERSONAL SKILLS

The incumbent is required to demonstrate and maintain positive and professional relationships with the Director, District Chiefs, Captains, other firefighters, representatives of partner emergency services (including paramedics and police), the clientele served and the public.

Contact:

INTERNAL:

- Regular contact with immediate work colleagues.

WORKING CONDITIONS:

9. ENVIRONMENT

The work is carried out at fire stations, in outdoor settings, and at the scene of fires, rescues, and other emergency incidents. The incumbent is required to respond to emergency situations and perform duties under varying environmental and operational conditions.

10. CONTROL OF THE WORKING SCHEDULE

The incumbent may be called upon to respond at any time, in accordance with operational requirements, to fires, rescues and other emergency incidents requiring the intervention of the Fire departement.

Note: This document has been written using the masculine gender only for the purpose of simplifying the text. It is agreed that all genders are an integral part of this document.