



**CANTON D'ALFRED ET PLANTAGENET
ORDRE DU JOUR
RÉUNION SPÉCIALE**

**le mercredi 11 avril 2018, 16 h 30
SALLE COMMUNAUTAIRE DE PLANTAGENET**

Pages

1. Ouverture de la réunion
2. Adoption de l'ordre du jour
3. Divulgations d'intérêts pécuniaires
4. Règlement 2018-46 pour nommer une directrice générale-greffière par intérim 1
5. Huis clos
 - 5.1 Dossier de ressources humaines.
 - 5.2 Dossier de ressources humaines.
6. Clôture



**TOWNSHIP OF ALFRED AND PLANTAGENET
AGENDA
SPECIAL MEETING**

**Wednesday, April 11, 2018, 4:30 P.M.
PLANTAGENET COMMUNITY HALL**

Pages

1. Opening of the meeting
2. Adoption of the agenda
3. Disclosures of pecuniary interests
4. By-law 2018-46 to appoint an Interim Chief Administrative Officer -Clerk 1
5. Closed session
 - 5.1 Human resources matter.
 - 5.2 Human resources matter.
6. Adjournment

THE CORPORATION OF THE TOWNSHIP OF ALFRED AND PLANTAGENET

By-Law Number 2018-46

A By-law to appoint an Interim Chief Administrative Officer - Clerk for the Corporation of the Township of Alfred and Plantagenet.

WHEREAS section 228 of the *Municipal Act, 2001*, S.O 2001, Chapter 25, as amended ("*Municipal Act, 2001*"), provides that a municipality shall appoint a clerk whose duty is to record, without note or comment, all resolutions, decisions and other proceedings of the council; if required by any member present at a vote, to record the name and vote of every member voting on any matter or question; to keep the originals or copies of all by-laws and of all minutes of the proceedings of the council; to perform the other duties required under the Act or under any other Act; and to perform such other duties as are assigned by the municipality;

AND WHEREAS section 229 of the *Municipal Act, 2001*, provides that a municipality may appoint a chief administrative officer who shall be responsible for exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and performing such other duties as are assigned by the municipality.

AND WHEREAS the Corporation of the Township of Alfred and Plantagenet deems it necessary and expedient to appoint an Interim Chief Administrative Officer-Clerk until April 25, 2018;

NOW THEREFORE the Council of the Corporation of the Township of Alfred and Plantagenet enacts as follows:

1. **THAT** MéliSSa Cadieux is hereby appointed Interim Chief Administrative Officer-Clerk for the Corporation of the Township of Alfred and Plantagenet until April 25, 2018, with all the powers and duties that the Chief Administrative Officer and Clerk may now or hereafter have under the *Municipal Act, 2001*, or under any other Act.
2. **THAT** the said Interim Chief Administrative Officer-Clerk shall also perform such other duties which may be assigned to her, from time to time, by the Council.
3. **THAT** the salary for the Interim Chief Administrative Officer-Clerk shall comply with section 12 of By-law Number 2011-36, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL THIS
11th DAY OF APRIL 2018.**

Fernand Dicaire, Mayor

Mélissa Cadieux, Deputy Clerk