

**THE CORPORATION OF THE TOWNSHIP OF
ALFRED AND PLANTAGENET**

BY-LAW 2018-62

**A by-law to fix the sum to be paid to the
municipality by any person for copies of documents
or for other services rendered**

WHEREAS, pursuant to Sections 8, 9, 10, 11, and subsections 253(2), 352(1) and 391(1) of the Municipal Act, 2001, the Council may pass a by-law to fix the sum to be paid to the Municipality by any person for services or other activities provided or done by the municipality or on its behalf, except when provided for in other statutes such as the Municipal Freedom of Information and Protection of Privacy Act;

NOW THEREFORE the Municipal Council of the Township of Alfred and Plantagenet enacts

1. That the general fees for services rendered be as follows:

Clerk's Office:

- 1.1 Photocopies, 0.504 per copy;
- 1.2 Road maps, \$2.00 each;
- 1.3 Faxes, \$3.00 per page;
- 1.4 Cheque without sufficient funds, \$25.00;
- 1.5 Lapel pins, \$3.50;
- 1.6 Processing of life certifications, \$10.00;
- 1.7 Processing of affidavits or official declarations and for acting as witness for individuals, \$15.00; some exceptions apply;
- 1.8 Administration fees for a Treasurer's written statement of arrears of taxes on each separate parcel of land as it appears in the Assessment Roll, \$50.00, payable in advance, H.S.T. not applicable;
- 1.9 Administration fees for special water metre readings in respect of tax certificates, \$30.00, payable in advance, H.S.T. not applicable;
- 1.10 Fee per copy for both the planning and zoning By-law, \$60.00 per unit, payable in advance;

- 1.11 Administrative fee of 15% (based on cost incurred by the Township) on all requests for road closures;
- 1.12 Fee for issuance of burial permits, \$25.00 each.

By-law Enforcement Department:

- 1.13 When a work order is issued under By-law 47-2001, the Property Standards By-law, an administrative fee of \$100. shall be imposed on the owner.
- 1.14 Under By-law 2011-55, the Clean Yard By-law, if a work order has not been complied with, an administrative fee of 15% (based on cost incurred by the Township) will be applied on all services contracted by the municipality to remediate the violation, including the cutting of grass, effective as of April 4, 2011, the date of adoption of the by-law.

Recreation Department:

- 1.15 Fees for the rental of recreation installations are listed in Schedule "A".
- 1.16 Fees for recreation programs and activities are listed in Schedule "B".

General:

- 1.17 The fee to be charged for encroachments be \$100.00, plus the actual legal costs incurred.
- 1.18 The fee to be charged for a Special Access Permit for the Alfred Municipal Lagoons be set at \$20.00.

Fire Department

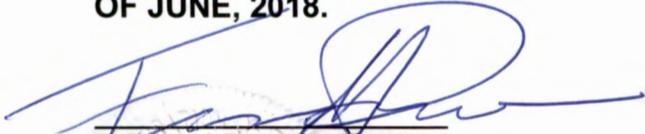
- 1.19 The fee to be charged by the Fire Chief or on his behalf, for any requested reports as a result of a fire shall be \$30.00 per report.
- 1.20 The fee to be charged for Fire Department response – Indemnification Technology shall be the current rates set by the Ministry of Transport per vehicle per hour, plus personnel costs, plus any additional costs for each and every call.

Indexing:

- 2. Council may adjust fees for services in this by-law one or two times annually in accordance with the "*Consumer Price Index*" as published by Statistics Canada. Such adjustment to a fee for services shall not require an amendment to this By-Law.

3. That By-law 2013-03, By-law 2016-05 and By-law Number 2017-03 be hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 5TH DAY OF JUNE, 2018.



Fernand Dicaire, Mayor



Monique Bastien, Acting Deputy Clerk

SCHEDULE "A" TO BY-LAW 2018-62

RENTAL FEES FOR RECREATIONAL INSTALLATIONS AND EQUIPMENT

Installation	Fee per day / night
Alfred Recreation Centre	\$ 109.24
Curran Municipal Hall (Forum)	\$ 208.08
Lefaiivre Community Centre	\$ 109.24
Plantagenet Community Centre	\$ 208.08
Scouts Local in Plantagenet	\$ 88.43
Treadwell Community Centre	\$ 109.24
Wendover Community Centre	\$ 208.08
Municipal ball parks (for family reunions) – includes electricity and use of washrooms	\$ 88.43
Municipal ball parks (for tournaments) – includes electricity and use of washrooms	\$ 109.24
Municipal skatig riks (for tournaments) – includes electricity and use of washrooms	\$ 88.43

Funerals	
No deposit required	\$ 88.43

When 10 or more rentals are booked annually	
Alfred Recreation Centre	\$ 67.63
Curran Municipal Hall (Forum)	\$ 114.44
Lefaiivre Community Centre	\$ 67.63
Plantagenet Community Centre	\$ 114.44
Scouts Local in Plantagenet	\$ 52.02
Treadwell Community Centre	\$ 67.63
Wendover Community Centre	\$ 114.44

All municipal halls are free for non-profit organizations meetings; for example, Lions Club, Optimist Club, etc.

A \$100.00 deposit is required, in addition to the applicable rental fees, to cover for any damages and cleaning required for the reinstatement of the hall in the same state as before the rental.

A charge of \$50.00 is required for use of audiovisual equipment (screen and projector) at the Plantagenet Community Hall.

HST is not included in the fees.

SCHEDULE "B" TO BY-LAW 2018-62

FEES FOR RECREATION PROGRAMS AND ACTIVITIES

Pool	Fee
Daily swim (for residents)	\$ 3.54
Daily swim (for non-residents)	\$ 7.08
Family passes (for residents)	\$ 69.05
Family passes (for non-residents)	\$ 124.30
Individual passes (for residents)	\$ 27.62
Individual passes (for non-residents)	\$ 46.04
Group / Day Care passes	\$ 115.09

Aquafitness	Fee
Per day for residents	\$ 4.42
Per day for non-residents	\$ 8.85
Season passes for residents	\$ 36.83
Season passes for non-residents	\$ 69.05

Swimming courses	Fee
Regular lessons for 1 child (residents)	\$ 78.03
Regular lessons for 1 child (non-residents)	\$ 98.84
Regular lessons for 2 children from the same family (residents)	\$ 119.65
Regular lessons for 2 children from the same family (non-residents)	\$ 140.45
Regular lessons for 3 children from the same family (residents)	\$ 145.66
Regular lessons for 3 children from the same family (non-residents)	\$ 166.46
Semi-private lessons per child (residents)	\$ 91.04
Semi-private lessons per child (non-residents)	\$ 114.44
Private lessons per child (residents)	\$ 104.04
Private lessons per child (non-residents)	\$ 130.05

Swimming courses: HST is applicable to anyone aged 15 years or older.