



Township of Alfred and Plantagenet
205, Old Highway 17, Plantagenet, Ontario

Phone : 613-673-4797
Email : info@munap.ca

COMPLAINT OR REQUEST FORM

HOW TO FILE A COMPLAINT

- ⇒ Please file or send your completed form with your contact information and the summary of your complaint to the Municipality of Alfred and Plantagenet.
- ⇒ The appropriate department will contact you for further information and to follow up, when requested.

IMPORTANT : Forms that are only partially completed or where the applicant may have omitted, voluntarily or not, to identify himself or herself (first and last name, address and telephone number) will be rejected and not processed. Please note that anonymous complaints will not be considered and that your identity will remain confidential during the process. However, you may be called to testify depending on the situation. We will respond as soon as possible to all requests.

IDENTIFICATION OF APPLICANT

Name : _____ Home phone : _____
Address : _____ Office phone : _____
Email : _____ Fax : _____
 Owner Renter
Preferred contact method : Mail Phone Fax Email

IDENTIFICATION DU LIEU CONCERNÉ/IDENTIFICATION OF THE PLACE CONCERNED :

Full Address : _____
Lot number : _____

OWNER IDENTIFICATION (if known) :

Name : _____ Address : _____

DESCRIPTION OF THE REQUEST/COMPLAINT

PROPOSED SOLUTION

SIGNATURE AND DATE

Requester signature : _____ Date : _____

Concerning : Public parks Roads Animals Clean yard Planning Noise Recreation

SECTION RESERVED TO THE TOWNSHIP

Signature of the employee Dismissed Unfounded Process