



CANTON / TOWNSHIP
ALFRED AND PLANTAGENET

New Resident Guide



www.alfred-plantagenet.com

Introduction

Welcome to the Township of Alfred and Plantagenet! Our growing community, our many services, and the beauty of our rural landscapes make our Township a great place to settle. Predominantly French-speaking with a thriving English population, our municipality is home to some 10,000 residents living in the villages of Alfred, Curran, Lefavre, Pendleton, Plantagenet and Treadwell.



Understanding a Two-tier Government

Our region is governed by two levels of government. The first level is regional, the United Counties of Prescott and Russell, which oversees the municipalities of Hawkesbury East, Hawkesbury, Champlain, Alfred and Plantagenet, Clarence-Rockland, The Nation, Casselman, and Russell. The second level is municipal, and involves our municipality, the Township of Alfred and Plantagenet. These two levels are responsible for different services.

United Counties of Prescott and Russell

United Counties Responsibilities (UCPR) include:

- Paramedical Services
- Maintenance of main roads (County Roads)
- Social Services (welfare, housing)

Visit the [United Counties of Prescott and Russell's website](https://www.en.prescott-russell.on.ca)

(<https://www.en.prescott-russell.on.ca>)

The Township of Alfred and Plantagenet

Municipal responsibilities include:

- Waste collection
- Animal control
- Public safety and enforcement
- Maintenance of local roads

Visit the [Township website](http://www.alfred-plantagenet.com)

(www.alfred-plantagenet.com)

Municipal Council

Council Meetings

Council meetings are held at the Town Hall at 4:30 p.m. on the first and third Tuesday of each month, unless otherwise indicated. Meetings are broadcast live on our Facebook and YouTube pages. To learn more, visit www.alfred-plantagenet.com/council.

Your 2022-2026 Council Members

Mayor Yves Laviolette
Counsellor Benoit Lamarche (Ward 1)
Counsellor Jean-Pierre Cadieux (Ward 1)
Counsellor Antoni Viau (Ward 2)
Counsellor Ian Walker (Ward 2)

Check out our calendar of events!

Public meetings, community events and more are posted at
www.alfred-plantagenet.com/calendar.

Get Involved!

To get involved, you can:

- Visit the municipal website at www.alfred-plantagenet.com
- Attend public consultations
- Attend council meetings
- Follow us on [Facebook](#), [Instagram](#), and [YouTube](#) @CAPTmunicipal

Join Local Clubs

There are many associations, community groups and non-profit organizations open to residents. These clubs offer opportunities to organize events, help your community and socialize with friends and neighbors. Check out the Township of Alfred and Plantagenet's [list of community organizations](https://www.alfred-plantagenet.com/community) (<https://www.alfred-plantagenet.com/community>) on our website to find out what options are available.

Support Local

Our municipality is home to many businesses. Consult our [local business directory](https://directory.alfred-plantagenet.com) (<https://directory.alfred-plantagenet.com>).

Follow us!
@CAPTmunicipal



List for New Residents



Property Taxes and Public Services

- When you move or buy a property, contact the municipality by calling 613-673-4797 or by sending an e-mail to finance@alfred-plantagenet.com
- Sign up for [pre-authorized payments and electronic billing](http://www.alfred-plantagenet.com/pap) (www.alfred-plantagenet.com/pap)
- Visit www.alfred-plantagenet.com/taxes for more information.



Waste and Recycling

- Waste collection takes place every week. To dispose of your waste, each household is allocated a maximum of 120L per collection, i.e. the contents of the municipal grey bin.
- All additional garbage bags must bear an easily visible garbage tag. These can be obtained from your local municipal library or city hall.
- Always put your garbage out by 7 a.m. on your collection day.
- If you own a newly built home or business, you can purchase a garbage bin at City Hall. If you are the new owner of an existing building, it is the responsibility of the previous owner to leave the container with the property. Please note that no other containers may be used for weekly garbage collection.
- Recycling collection is now managed at the provincial level. Any questions or complaints should be directed to Cool Containers at 613-875-3165 or by e-mail at coolcontainers@bell.net.
- There is no municipal collection for organics (composting).
- Visit our website at www.alfred-plantagenet.com/waste-and-recycling for the holiday schedule and more information.
- Special collections for large waste and hazardous household products take place in May.
- The Township landfill is open Tuesdays and Saturdays from 8 a.m. to 4 p.m. Visit our [Web page](http://www.alfred-plantagenet.com/landfill) (www.alfred-plantagenet.com/landfill) for more information on eligible and non-eligible materials.



Receive Updates from the Township

- [Register](http://www.alfred-plantagenet.com/en/alertable) (www.alfred-plantagenet.com/en/alertable) to receive e-mail alerts.



Dog Tags

- Dogs must be registered with a municipal tag. This enables rapid and effective identification in the event of loss or escape. The deadline for the regular fee is April 30 of the current year. You can obtain a dog tag at Town Hall or at one of the Township's libraries. Visit our website at www.alfred-plantagenet.com/dogtags for more information.

Finance and payments

Property Tax Bills

Property taxes are billed twice a year. The interim tax bill is sent in March and must be paid by the end of the month. If you have not received your interim bill by March 20 of the current year, please contact the Township by telephone at 613-673-4797 or by e-mail at finance@alfred-plantagenet.com.

The final invoice can be paid in two installments, in June and September. To avoid penalties, make sure payments are received by the due dates. A maximum penalty of 1.25% interest will be added to unpaid taxes on the first day of each calendar month following the due date.

Water and Sewer Bills

Water and sewer services are billed four times a year, with payments due on the last day of April, July, October and January of the following year. Water and sewer bills can be sent electronically. Fill out the [form](#) and send it to the e-mail address as indicated.

Payment Options

Pre-authorized Payments

The Township of Alfred and Plantagenet can receive your property tax and utility payments automatically, either monthly or on due dates. For water bills, pre-authorized payments are only available on the due date. Choose the option that suits you best and fill out the form on the [Township's website](#) and send your form along with a void cheque to Town Hall. You can also send us your information by e-mail to finance@alfred-plantagenet.com.

Banking Institution

In person or online in your bank account, select the "Pay" option and enter "Alfred" to find the Township of Alfred-Plantagenet. Identify yourself by entering the required information without dots, spaces or hyphens:

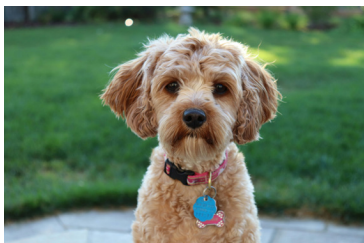
- For water bills: select the "Utility" option and enter your 14-digit account number.
- For taxes: Use your 15-digit roll number.

Be sure to send your payment a few working days before the due date to avoid delays and penalties.

At Town Hall

You can pay your taxes in person at Town Hall. We accept cheques, cash and Interac. We do not accept credit cards. You can also send us your cheques by mail.

Important By-Laws



Animal Control

- A maximum of 3 dogs per household is allowed without a permit.
- Dogs must be registered and must always wear their municipal dog tag.
- Lost dogs can be reported to the Township's By-law Department.



Noise

- This by-law is in effect from 11 p.m. to 7 a.m., every day of the week, and also prohibits certain activities during these hours
- Fireworks are only permitted on certain days. For more information, consult the fireworks by-law on our website.

Who to Call?

To report a problem related to a by-law, call 613-673-4797. After hours, call 613-673-4797 and dial 1.



Fire

- A fire permit is required for any open fire larger than one cubic metre.
- Only dry wood may be burned in an open fire.
- Before lighting a fire, check to see if there is a fire ban in effect, in which case no fire is allowed, even with a permit.
- Your fire must be located in your backyard or in an outdoor fireplace, at least 5 meters from any building, vegetation or property line.



Garage Sale

- Garage sales without a permit are prohibited except from 5 p.m. on Fridays to midnight on Sundays during long weekends:
 - Victoria Day in May;
 - Civic Holiday in August;
 - Labour Day in September.
- To hold a garage sale outside these dates, contact the Township's By-law Department at 613-673-4797.



Parking

- A ban on roadside parking is in effect on all roads in the Township from midnight to 7 a.m. the following day, from the first day of November to the first day of April of the following year.

For more information on our regulations, visit our website at www.alfred-plantagenet.com/bylaws.

Planning to Renovate?

Apply For a Building Permit

Many projects require a permit. To obtain a permit, contact the Building Department at construction@alfred-plantagenet.com or by telephone at 613-673-4797. Here are a few examples of projects that may require a building permit:

- Addition, modification and demolition
- Basement finishing
- Change of use of an existing building
- Installation of solar panels
- Terrace or patio
- Sheds or accessory buildings over 160 sq.ft.
- Foundation modification or repair

Visit our website at www.alfred-plantagenet.com/construction for a more detailed list and to download the building application permit. If you're not sure whether your project requires a permit, contact the Building Department.

Pools, Saunas, and Jacuzzis

A pool permit is required for the installation of an in-ground or above-ground pool, a sauna or a Jacuzzi. A fence with a minimum height of 48" with an automatic latching mechanism is required to protect access to any pool. This height can be achieved either by the pool itself, a fence, or a pool wall extension approved by the manufacturer.

Fences

You do not need a permit to have a fence on your property. However, make sure not to block the visibility triangle if you live on a street corner, and that your fence is within your property lines.

Start or Expand Your Business

Alfred and Plantagenet Township is home to a host of thriving local businesses. Contact the Economic Development Department or visit the [Township's website](http://www.alfred-plantagenet.com) (www.alfred-plantagenet.com) to find out more about :

- Company subsidies
- Development costs
- Tax rates

Wendover Industrial Park

The Wendover Industrial Park is under development. Contact the Department of Economic Development to get on the list of interested business owners. No deposit required.

Recreation and Culture



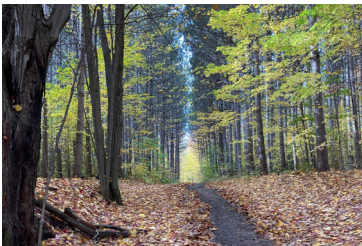
Parks

The Township's Department of Recreation manages several parks within our municipality, each offering unique features: sports facilities, relaxation areas, green spaces, play structures, boat launches, trails, etc. Reservations for sports facilities and equipment are available upon request. [Discover the list of parks and find out more about the services offered](http://www.alfred-plantagenet.com/parks) (www.alfred-plantagenet.com/parks).



Pools and Swimming

The Alfred Aqua Park and the Plantagenet Municipal Pool are two outdoor facilities open from mid-June to the end of August. Take advantage of summer days to cool off in our pools, whether for a leisurely swim or to take part in a variety of activities. We offer swimming lessons for children and Aquazumba sessions for adults. [Check out our pool schedules for more information](http://www.alfred-plantagenet.com/pools) (www.alfred-plantagenet.com/pools).



Walking Trails

Come and discover the serenity and beauty of nature of the Larocque Woods in Alfred. This site offers over 3km of trails for cross-country skiing and snowshoeing in winter, which transform into walking and mountain biking trails in summer. Located at the back of Alfred's Larocque Park, it's the ideal place to stay active with family and friends.

The Prescott-Russell Recreational Trail is a long-distance trail, perfect for biking, in-line skating and walking. Take advantage of the pavilions near the Alfred and Plantagenet parking lots for a pleasant outdoor picnic.



Splash Pad

Wendover's outdoor Splash Pad is open daily from 10 a.m. to 8 p.m., from the Victoria Day weekend until the end of summer. It's an ideal and safe place for little kids and bigger kids alike to make the most of the fine weather. This free facility is located in Wendover's Denis St-Pierre Park.

Recreation and Culture



Marina and Boat Launches

The Township Marina is located at 1960, rue du Quai, in the village of Lefaivre. It offers the following services: gasoline and diesel with full service, pump-out and pump-out of sewage, on-site food, tourist information, water fountains and access to washrooms. For hours of operation in low and high season, please visit our website. The Township also operates two other boat launches in the villages of Treadwell and Wendover. Jessup's Falls Conservation Area in Plantagenet is an excellent spot for fishing enthusiasts, with a descent for kayaks and canoes.

Please note that parking passes are required for vehicles with boat trailers at Lefaivre Marina and at the boat launches. Daily and seasonal permits are on sale at Plantagenet Town Hall from 8 a.m. to 4 p.m. Daily permits are also available on site.



Dog Park

Denis St-Pierre Park in Wendover is home to two separate dog parks for your four-legged friends. Separated into two sections - one for small dogs and one for large dogs - these secure spaces allow your pets to expend their energy and run free.



Skating Rinks

Enjoy our beautiful winters by visiting one of our local skating rinks. Five rinks are available in the Township, located in the villages of Alfred, Curran, Lefaivre, Plantagenet and Wendover. Weather permitting, lights are turned on in the evening. Each rink has a skating chalet.

Rental of sports equipment, such as skates, is available at municipal libraries. For more information, please contact your local branch. [Consult rink and skating chalet schedules](http://www.alfred-plantagenet.com/skating) (www.alfred-plantagenet.com/skating).

Libraries

The Township of Alfred-Plantagenet has five libraries located in Alfred, Curran, Lefavre, Plantagenet and Wendover, offering a vast collection of documents and audiovisual products. Thanks to the Healthy Child Community Action program, our libraries also offer [sports equipment rentals](http://www.alfred-plantagenet.com/sport-equipment-rentals) (www.alfred-plantagenet.com/sport-equipment).



Clubs and Community Involvement

Want to get involved in your community? Join a club or volunteer at one of our many year-round activities. With the variety of clubs available, you're sure to find one that's right for you! [Discover the list of community organizations in the Township of Alfred and Plantagenet](http://www.alfred-plantagenet.com/community) (www.alfred-plantagenet.com/community). You can also contact the coordinator of community and cultural activities at Town Hall for more information.



Renting Community Halls and Centres

Planning a party, special event or tournament? We have six community halls to suit all sizes and budgets. It's also possible to reserve outdoor spaces such as our sports fields, parks and event stage. Reservations, rates and services may vary. For more information, please visit our website or contact the Community and Cultural Activities Coordinator.



Other Public Services

- [Eastern Ontario Health Unit](http://www.eohu.ca) (www.eohu.ca): 613 933-1375
- Clarence-Rockland Police Station (non-emergency): 613-446-5124
- Centre de santé communautaire de l'Estrie: 613-443-5732
- L'Orignal Provincial Court: 1-800-667-6307 #2700
- [Service Ontario](http://www.ontario.ca) (www.ontario.ca) : 1-800-387-3445



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**Thank you for choosing
The Township of
Alfred and Plantagenet!**